

CONSTITUTION OF ALPHA PHI SIGMA OF BOISE STATE UNIVERSITY

PREAMBLE:

We, the members of the Alpha Kappa chapter of Alpha Phi Sigma, the National Criminal Justice Honor Society, in order to make the Criminal Justice professions and their practitioners more effective; to recognize scholastic achievement and excellence; to encourage research and the dissemination of knowledge so acquired by all members of the professions; to inspire a just pride in their work; and to apply scientific practices and techniques within the Criminal Justice fields, do hereby submit ourselves to be governed by the following Constitution and Bylaws.

ARTICLE I - Name

The name of this organization shall be known as Alpha Kappa of Boise State University, a local chapter of Alpha Phi Sigma, which is the National Criminal Justice Honor Society.

ARTICLE II - Purpose

The purpose(s) of Alpha Phi Sigma shall be to:

- A. Recognize and promote high scholarship among students actively engaged in collegiate preparation for professional services.
- B. Keep abreast of scientific research.
- C. Elevate the ethical standards of the Criminal Justice professions.
- D. Establish in the public mind the benefit and necessity of education and professional training.

ARTICLE III - Affiliation

Section 1 This organization shall operate according to the regulations and policies of Boise State University, and of the Constitution of the Associated Students of Boise State University, and in compliance with all local, state and federal laws.

Section 2 This organization shall adhere to the regulations and constitution of the National organization of Alpha Phi Sigma that do not conflict with the regulations and policies of Boise State University or with the Constitutions of the Associated Students of Boise State University.

ARTICLE IV-Nondiscrimination

This organization shall not discriminate on the basis of age, race, color, religion, gender, national origin, ancestry, disability, veteran's status, or political affiliation.

ARTICLE V - Members

Section 1 Membership shall be granted to those individuals who have declared their major, minor, or equivalent in Criminal Justice fields in pursuit of a baccalaureate or graduate degree. The individual must have completed one-third of the units or credit hours required by the institution for graduation, and shall rank in the top 35% of his/her class. A minimum of four courses of the above course work must be in the Criminal Justice major, minor, or equivalent. All officers and voting members of the organization shall be full-time undergraduate (12 or more credits) or graduate students of Boise State University and shall be current in the payment of dues as specified by the Bylaws. Members of the organization shall be voluntary participants in the organizational activities.

- Section 2 Regular membership shall be limited to undergraduate, full-time students who have a 3.0 cumulative grade point average, a 3.2 grade point average (determined on a 4.0 scale) in Criminal Justice fields, who are of good moral character. Currently enrolled graduate students are eligible for membership based upon their undergraduate major or based upon their enrollment in a graduate program in Criminal Justice Graduate students shall have completed at least 12 hours of graduate work with a 3.4 grade point average in their major and have a minimum 3.4 cumulative grade point average.
- Section 3 A prospective member shall submit an application form to his/her chapter officers or advisor for approval. The approved application shall require the signature of the student and the verification of academic eligibility by the local chapter by presentation of an advisor's copy of their transcript.
- Section 4 Failure to maintain the academic requirements as defined in Section 1 will be grounds for revocation of membership. If it should occur that a regular members grade point average falls below the requirements set forth. the member shall be place on probation without loss of privileges for one semester or quarter. If, at the end of the probationary period, the member has not re-established his/her academic eligibility, that member will be asked to resign his/her membership. Failure to submit a voluntary resignation under these conditions will result in revocation of membership.
- Section 5 Part-time students of Boise State University may become associate members through the same application and academic requirements as regular members. Associate members shall not have voting privileges or hold office in Alpha Phi Sigma Faculty),. staff, and community members may become honorary members through nomination.
- Section 6 At least 51% of the total membership shall be fee paying, full-time students.
- Section 7 All members must abide by the provisions of the Constitution and Bylaws of this organization.

ARTICLE VI - Removal of Members

- Section 1 Grounds for Removal: Any member not fulfilling the requirements as outlined in this Constitution or Bylaws of this organization to the satisfaction of the voting membership or violating Boise State University policy or the Student Code of Conduct may be removed from membership. A simple majority vote of the total voting membership shall be required for removal of any member.
- Section 2 Notice of Charges: The motion to remove a member from this organization must be presented in Meeting to the total voting membership at least 2 weeks before the meeting at which the removal will be voted.
- Section 3 Right to a fair hearing: The member subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.
- Section 4 Right to appeal: Appeals relating to the removal of members shall be done through the ASBSU Judiciary. Appeals must be made within two weeks after the vote for removal has been taken.
- Section 5 Form of vote: All voting under this Article shall be done by secret ballot.

ARTICLE VII - Meetings

- Section 1 Quorum: To conduct business, a simple majority of the total voting membership must be present at the meeting. A simple majority of the total voting membership must be present for all elections.
- Section 2 Voting percentages: Motions dealing with amendments and the removal of officers will require a simple majority vote of the total voting membership. All other motions will require a simple majority vote of the quorum to pass.

Section 3 Parliamentary authority: The Constitution of this organization shall be the supreme authority in parliamentary procedure at all meetings. The Bylaws of this organization shall be the next highest authority. Robert's Rules of Order shall be the procedure used to conduct meetings except where it conflicts with the Constitution or with the Bylaws.

Section 4 Frequency of Meetings: This organization shall meet monthly during the semester. The President or a 2/3 majority of the total voting membership may call emergency meetings. Written and/or verbal notice of organizational meetings shall be given to all members at least 7 days prior to such meetings. Written and/or verbal notice of special or emergency meetings shall be given to all members at least 3 days in advance.

ARTICLE VIII - Elections

Section 1 Types of elections: General elections will be held to replace officers whose terms are due to expire. Special elections shall be held when an office is vacated in midterm.

Section 2 Nomination of candidates: A candidate for office must be nominated by a voting member during the first meeting in March in the case of general elections or during the meeting immediately prior to special elections.

A. Nominations for the office of President, Vice President, Secretary /Treasurer shall consist of a slate of three students from Boise State University.

B. Actual nominations for offices will be accepted from the floor during the designated election meeting.

Section 3 Time of elections: General elections shall be held during the first meeting in April and special elections shall be held as necessary.

Section 4 Form of vote: All elections shall be by secret ballot.

ARTICLE IX - Officers

Section 1 Qualifications: All officers must be full-fee, full-time (12 or more credits per semester) students at Boise State University, and must maintain a minimum cumulative GP A as stated in this Constitution.

Section 2 Elected Officers: The officers of this organization will be:

A. A President

B. Vice President

C. Secretary/Treasurer

D. Chapter Faculty Advisor(s) - shall be a current member of the faculty of Boise State University's Department of Criminal Justice Administration.

Section 3 Term of Office: An officer shall serve for one year from his/her swearing-in, or until his/her successor is appointed or elected.

Section 4 Duties: The duties of the officers shall be as follows

A. The President:

1. Shall be the chief executive officer of the organization and shall preside over meetings.

2. Shall submit the names of all the officers of Alpha Phi Sigma to the Students Activities Office no more than four weeks after the beginning of the Fall semester and within ten days of any election.

3. Shall submit additional information as required to the Students Activities Office.

4. Shall assist the advisor and the Treasurer in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests.

B. The Vice President:

1. Shall assume the duties of the President during his/her absence and shall succeed to the position in the event that the position becomes vacant, until a special election can be held.
2. Shall be responsible for writing the Bylaws of Alpha Phi Sigma and submitting them for approval to the total voting membership at the last meeting in April.

C. Secretary/Treasurer:

1. Shall keep records of all meetings, record meeting minutes and be responsible for all official Alpha Phi Sigma correspondence.
2. Shall be the financial officer of Alpha Phi Sigma.
3. Shall report an accounting of revenues and expenses upon request at any organizational meeting.
4. Shall prepare, at the end of each school year, all financial records for audit.
5. Shall assist the Advisor and the president in preparation of the requests for funding from ASBSU, and shall sign said request
6. Shall receive and dispense all monies as approved.

Section 5 Other Duties: All other duties of the Officers shall be as outlined in the Bylaws of Alpha Phi Sigma.

ARTICLE X - Executive Committee

Section 1 Responsibility: Management of the organization shall be vested in an Executive Committee responsible to the entire membership to uphold this constitution.

Section 2 Membership: Membership shall consist of President, Vice President, Secretary/Treasurer, one member-at-large, and the Advisor as an ex-officio, non-voting member.

Section 3 Meetings: The Executive Committee shall meet at least once a month to organize and plan future activities and agenda items for meetings.

Section 4 Quorum: A quorum of this committee shall consist of at least 3 members.

ARTICLE XI - Removal of Officers

Section 1 Grounds for Removal: Any officer not fulfilling his/her duties as outlined in this Constitution or in the Bylaws of this organization to the satisfaction of the voting membership or who has violated a University policy or the Student Code of Conduct, may be removed from office. A simple majority vote of the total voting membership shall be required for removal of any officer.

Section 2 Notice of charges: The motion to remove an officer from his/her position must be presented in writing to the total membership at least 2 weeks before the meeting at which the removal will be voted.

Section 3 Right to a fair hearing: The officer subject to removal shall have the right to present his/her case to the membership at the meeting in which the voting for removal is to take place.

Section 4 Right to appeal: Appeals relating to the removal of officers shall be done through the ASBSU Judiciary. Appeals must be made within two weeks after the vote for removal has taken place.

Section 5 Form of vote: All voting under this Article shall be done by secret ballot

ARTICLE XII - Advisor

Section 1 Selection: This organization shall annually designate and advisor(s) at the time of the regular organization elections. Said advisor(s) shall have no voting privileges. Said advisor(s) for Alpha Phi Sigma shall be selected from the Criminal Justice faculty at Boise State University.

Section 2 Duties: The advisor{s) shall assist the Treasurer and the President in preparation of requests for funding from the Associated Students of Boise State University, and shall sign said requests. The advisor{s) shall consult with the officers about the organization's activities in compliance with University policies.

ARTICLE XIII - Financial Support

Section 1 The finances of this organization will come from fund raising projects, individual contributions, dues, the Associated Students of Boise State University, and/or from Boise State University, when appropriate.

Section 2 The fiscal year for this organization shall begin May 1 and end April 30.

Section 3 If Alpha Phi Sigma dissolves; any funds will be given to the scholarship funds of the Department of Criminal Justice Administration.

Section 4 An annual accounting of the ledgers will be conducted by the outgoing Treasurer and shall be available to the membership for ninety (90) days following the close of the fiscal year.

ARTICLE XIV - Committees

Section 1 The President shall have the authority to appoint any special committees, with the approval of the Executive Committee, that will meet the needs of the organization.

Section 2 These committees may include, but are not limited to membership committee, a program committee, a publicity committee, a fund raising committee, a social committee, etc.

ARTICLE XV - Bylaws

Section 1 Provision for Bylaws:

- A. This organization may approve bylaws for the specific operation of the organization.
- B. No bylaw shall be adopted that is contrary to the provisions of this Constitution.

Section 2 Vote Required:

- A. The organization may adopt, amend or rescind any bylaw by a simple majority vote of the total membership.
- B. Any proposed bylaw must be publicized in writing to the members at least one week prior to the meeting at which it is to be voted upon.

ARTICLE XVI - Amendments

Section 1 A proposal to amend this Constitution or the Bylaws must be presented to the total membership in the form of a Mitten motion at least seven (7) days before it is to be voted upon.

Section 2 A proposed amendment must be adopted in accordance with Article 7, Section 2 and amendments to this constitution must be approved by the Associated Students of Boise State University Judiciary to become effective.

ENACTMENT:

Approved by ASBSU Judiciary on 4-18-95

By a vote of 5-0-0